

# ACADEMIC PROGRAMS AND SERVICES

UNIVERSITY OF SOUTH FLORIDA 2012-2013 UNDERGRADUATE CATALOG

## USF/FLORIDA COLLEGE SYSTEM Cross Enrollment/Transient Student

A transient student form is used when a student wishes to take courses at an institution outside of the University of South Florida System. Students wishing to take courses at **public institutions in Florida** must complete the [Transient Form online](#). This form can be used to request approval for courses taken as cross enrollment (enrollment at USF **and** the other institution) or transient enrollment (courses taken only at another institution). Once the form is completed, it will be automatically sent within three business days to your advisor/college office and to the Office of the Registrar. The form is typically reviewed within 24-48 hours.

Students interested in taking courses at a private or out-of-state institution must complete the Transient Form located on the Registrar's website at [http://www.registrar.usf.edu/forms/TransientStudentForm2009-02-11\\_15\\_02\\_38.pdf](http://www.registrar.usf.edu/forms/TransientStudentForm2009-02-11_15_02_38.pdf) following the instructions on the form.

Please keep in mind that transient or cross enrollment in courses that are available in the USF system during **Fall and Spring semesters** will only be approved in very extenuating circumstances. However, transient enrollment in the **Summer** will be approved if the student resides and the courses are offered at institutions outside of Pinellas, Pasco and Hillsborough counties.

Visit <http://www.ugs.usf.edu/student/transient.html> for further information.

*First term, first time in college freshmen are not eligible for USF awarded financial aid if granted transient student status.*

## USF Testing Services

**Location/Phone:** SVC 2060; (813) 974-2741

**Office Hours:** 7:30 a.m. – 4:30pm. Monday through Friday – varied Saturdays

**Web address:** <http://www.uc.usf.edu/testing>

The Office of Testing Services serves five principal functions:

1. Admissions, Academic and Placement Testing: Tests required for admission to colleges, graduate and professional schools as well as many other special tests are administered by this office. Examples are the ACT, SAT, CPT, GRE, LSAT, EDT, PRAXIS and TOEFL.
2. Credit-By-Examination: The College Level Examination Program (CLEP) is administered through this office.
3. Testing for professional certification.
4. Distance Learning Course Proctoring (DLCP): As a member of the Consortium of College Testing Centers (CCTC), the University of South Florida – Testing Services organization provides proctoring services for students taking distance learning courses from other colleges or institutions. We are able to proctor paper and most computerized exams, depending upon software requirements. We provide high quality, security, reliability and convenience for all stakeholders – candidate, sponsor, and organization.
5. USF Online Course Exam Proctoring (OCEP): USF Testing Services administers an exam proctoring system to accommodate students enrolled in specified online courses.

## College Level Examination Program (CLEP)

USF allows students to receive up to 45 semester hours of credit towards the baccalaureate degree upon successful completion of Advanced Placement (AP), Advanced International Certificate of Education Program (AICE), International Baccalaureate (IB), General and Subject College Level Examination Program (CLEP), DANTES, Caribbean Advanced Proficiency Exams (CAPE), German Abitur and Excelsior College examinations. Performance levels necessary to achieve credit have been established at a common level for all universities and community colleges in the State system. For information on credit-by-exam equivalents, please visit the following url: <http://www.ugs.usf.edu/student/crbyexam/exams.cfm>. Credit earned through one examination program may not be duplicated by another examination or course.

The following limitations should be recognized:

1. CLEP credit will not satisfy USF's residency requirement;
2. Credit for the General Natural Science examination will be granted for non-majors only.

Certain General and Subject CLEP Examinations noted in the table found at <http://www.uc.usf.edu/testing/> may apply to the General Education Liberal Arts Requirements. Some programs do not award credit toward the degree for certain CLEP examinations, and certain graduate or professional schools such as law, medicine and engineering may not grant equal recognition to students with extensive examination credits. An academic advisor should be consulted to ascertain the applicability of a specific CLEP examination toward a student's degree requirements and the advisability of taking the examinations in a student's specific situation.

Descriptions of the examination content and other information are available from Educational Testing Service in Princeton, New Jersey.

The CLEP General and Subject Examinations are administered on the Tampa Campus. Testing schedules are available in USF Testing Services (SVC 2060). Prior registration is required.

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For information regarding CLEP examinations, please go to the USF Testing Services web site <http://www.uc.usf.edu/testing/>.

## Advanced Placement Credit Program

The University participates in the Advanced Placement Program conducted by the College Entrance Examination Board. The Advanced Placement Test is based on specific college level courses that are offered in a number of high schools. Interested students should contact their high school counselors or principals for additional information. Please note: not all colleges will interpret AP test results in the same manner.

## Center for Africa and the Diaspora

**Location/Phone:** CGS 232; (813) 974-5949

**Web Address:** <http://ibl.usf.edu/cfad/>

**Contact Email:** [crodriguez@usf.edu](mailto:crodriguez@usf.edu)

The Center for Africa and the Diaspora was established within the Institute on Black Life to encourage and support research and scholarship on issues directly relevant to people of the African continent and the African Diaspora, particularly in Latin America, the Caribbean, and in Europe. The mission of the Center is to facilitate and promote knowledge production on complex issues relevant to the lives of contemporary Africans and the unique challenges of people in diasporan communities. Through a wide network of partnerships with institutions and organizations around the world, the Center also addresses issues related to health, economics, gender and violence, politics, genocide and dislocation in Africa and the diaspora.

## INTO University of South Florida

**Location/Phone:** FAO 100; 1 (813) 905 4686

**Web Address:** [www.intohigher.com/usf](http://www.intohigher.com/usf)

**Contact Email:** [besterfi@usf.edu](mailto:besterfi@usf.edu)

INTO University of South Florida (INTO USF) is a program of the University of South Florida which offers a range of programs for international students. INTO USF's goal is to make entry to the university available for a wide range of international students by offering English language and academic pathways to smooth the transition into the American academic environment. INTO USF offers both general and academic English programs at all levels as well as undergraduate and graduate pathway programs designed to better prepare international students wanting to enter USF. The staff at the INTO USF Center works closely with students to enable them to express themselves in their new environment.

### Undergraduate Pathways Program

Undergraduate Pathways provide academic, linguistic and cultural instruction and support to international students wanting to earn a Bachelor's degree at USF. Students study alongside USF students in some courses as they complete the first year (or first semester) of a four-year degree. Programs start in the Fall, Spring and Summer semesters and can be one or two semesters in length. Undergraduate Pathways are available in: Business, Engineering, Computing, Science and General Studies.

### Graduate Pathways Program

Graduate Pathways are for international students wishing to earn a Master's degree in the USA. For one or two semesters, Graduate Pathway students study in mainstream USF graduate courses, with considerable additional support in English and GRE or GMAT test preparation. Following successful completion of the program, students will be admitted as degree-seeking graduate students at USF. Graduate Pathways are available in Business, Engineering, Mathematics, Architecture, Library Information Systems, Biology, Urban and Community Design, Medical Sciences, and Global Sustainability. All Business and Engineering majors start in the Fall or Spring Semesters semester, with all other pathways offer a Fall semester start.

### Academic English Program

The Academic English program is an intensive-English program designed to prepare international students for entry into university study. Courses in this program develop students' ability to use English to complete authentic academic tasks while building their knowledge of academic content and vocabulary. Courses also help students adjust to the demands, challenges, and expectations of the U.S. higher education system and culture. Students are placed into one of five levels according to their language proficiency. Students who complete Level 4 can enter a two-semester Pathway program, and students who complete Level 5 can enter a one-semester Pathway program, or seek direct admission to USF, if they meet GPA and standardized test score requirements.

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## General English Program

The General English program is an intensive-English program designed to improve international students' ability to use English in a wide variety of social and professional situations. The program includes activities, culture projects, and real world tasks that develop students' communicative skills in English while they learn about American culture. Each session is one month long, and students are grouped according to language level. Students can progress into Academic English for further study at USF.

## Special English Programs

The INTO USF Center offers special English language programs designed to meet the needs of groups of students from overseas institutions. These programs are designed in consultation with the sponsors of these groups and may be taught in conjunction with one of the existing programs at INTO USF or delivered as a stand-alone program.

## Diagnostic Testing

Students entering INTO USF's Academic English program will take a computer adaptive test and a writing test to be placed into one of the 5 levels. Students in the General English program will take writing and speaking test to be placed into one of the 4 levels. At the end of each semester, students will be tested again to determine progress. INTO USF also offers the SPEAK exam for international teaching assistants.

## Computer Learning Center

The INTO USF Computer Learning Center is a central part of the teaching and learning process both in structured classes and as part of a student's independent learning. The Computer Learning Center has English language textbooks, audio and videotapes, CDs, DVDs, and language learning and test preparation software. Lab assistants are also available to support students.

## Student Support

At INTO USF, our students come first. Our experienced student support team provides students with support from the moment they leave their homes to the moment they leave our program. INTO USF students have access to all the services and facilities at USF including the library, recreation center, Counseling Center, Student Health Center, sporting events, and much more. In addition, the INTO USF Student Support staff is always ready to address any issues related to the student experience including arrival, housing, health and welfare, immigration, language ambassadors, academic advising, and tutors. We offer our students workshops as well as activities that enhance their experience at USF and ensure that the university experience is accessible to all.

## Independent Study

Undergraduate students wishing to take a course by independent study must contact the instructor of the course for permission. The instructor specifies the requirements to be completed by the student including tests, periodic class attendance, term papers, etc.

Not all courses in the University may be taken by independent study. The respective colleges have jurisdiction in the determination of which courses may be taken in this manner.

The regular grading system applies to all independent study students. Grades earned by independent study have the same status as those acquired through regular class attendance. Students taking a course by independent study must register for the specific course section in the regular manner.

## Community Experiential Learning Program

**Location/Phone:** NES 305; (813) 974-8452

**Web Address:** <http://gep.usf.edu/community/cel/>

**Contact Email:** [robinjones@usf.edu](mailto:robinjones@usf.edu).

The Community Experiential Learning (CEL) Program offers students the opportunity to explore the relationship between their classroom learning and the broader community. With faculty guidance, students design their own community experiences and receive between one and four academic credit(s) upon completion. Students may choose to work as an intern with a community organization/agency or to explore a community issue through independent research. The community can be as close as a neighborhood just beyond the campus or on the other side of the world.

Students may participate in the CEL Program anytime during their academic career. Good standing at the University and a 2.00 GPA is required for acceptance into the Program. CEL courses are offered throughout the entire year. Ideally students should plan their CEL projects during the term prior to their implementation, but they can be added at any time during the term.

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## State University System Correspondence Courses

The University of Florida's Division of Continuing Education's (DCE) administers all correspondence instruction for Florida's State University System (SUS).

Correspondence study at the University of Florida is a consortium of universities within the State University System of Florida that offers high school, undergraduate and graduate courses for credit through interactive, self-directed study.

DCE provides courses for students who wish to begin college programs early, take courses with conflicting times or closed sections, meet prerequisites, pursue professional development, or personal enrichment. DCE courses' content and requirements parallel their on-campus counterparts.

Enrollment in all courses is possible at any time of the year; however, prior approval of an advisor is needed if a course is to be used toward a diploma or a degree.

For more information, contact: Division of Continuing Education, P.O. Box 113172, Gainesville, FL 32611-3172; (352) 392-1711, or visit their website at <http://flexible.dce.ufl.edu/>.

USF considers independent study by correspondence as resident credit. Grades are not transferable. Exception: grades for courses taken by Cooperative Education students while on a training period are transferred and will be used in computing the USF GPA.

## The Washington Center Internship Program

**Location/Phone:** NES 305; (813) 974-8452

**Contact Email:** [robinjones@usf.edu](mailto:robinjones@usf.edu).

The USF Semester in Washington provides students of all majors with the opportunity to enjoy a semester of experiential and classroom learning in Washington, D.C. The program is conducted in partnership with The Washington Center for Internships and Seminars (TWC), which has provided over 40,000 students with comprehensive, participatory learning experiences in its 35 year history. Working together, USF and TWC provide a richly rewarding, internship-based experience that gives students the opportunity to explore a wide variety of career paths while being immersed in the intellectual and cultural diversity of our nation's capital or, in some cases, abroad. TWC's 70 full-time staff members provide internship site placement and supervision services, academic programming, and excellent quality housing. Suitable internship sites can be provided for any major within the USF curriculum.

USF undergraduates earn 9 credits by interning 4 ½ days a week during the fall or spring term (6 credits in the summer). They earn 3 additional credits by taking one of the many academic courses offered by TWC. The students register directly through USF and pay USF tuition. Since these are USF credits, most student financial aid applies. In addition students will receive the Florida State Scholarship to help defray the program and housing fees of TWC.

For more information on The Washington Center visit their website: [www.twc.edu](http://www.twc.edu).

## USF University College

**Web Address:** [www.uc.usf.edu](http://www.uc.usf.edu)

USF University College extends the University's academic resources to help non-traditional learners meet their educational and professional goals by creating access and supporting credit and noncredit programs.

### Distance Learning Initiatives

USF University College provides development and marketing services to USF colleges and departments wishing to establish courses, certificates, and degree programs in online or other distance learning formats. Distance learning provides access to the university learning experience by removing barriers of time and place. Courses are available in a variety of disciplines and offer alternatives in time, place, format, or delivery systems to extend educational opportunities throughout the region and beyond. A variety of technology options, such as the World Wide Web, videoconferencing, and other technologies, allow faculty and students to communicate at the same time or on a time-delayed basis at times that fit the student's personal schedule. Distance learning courses are included with regular departmental offerings in OASIS; contact the department offering the course for more information. For additional course development information, please call (813) 974-8513.

### University College Student Services (USF4YOU)

University College Student Services aims to increase access to educational programs designed for online learners, adult learners and working professionals. Support services are provided to inform the public about USF's graduate certificates, professional master's degrees, online/distance education, alternative calendar programs, bachelor's degree completion options and non-credit education opportunities. UC Student Services also provides comprehensive departmental referrals for prospective students interested in traditional undergraduate and graduate programs.

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Phone Toll Free:	1-888-873-4968
Phone Local:	(813) 974-4926
Fax:	(813) 974-7061
Location:	SVC 1072
E-mail:	<a href="mailto:askusf4you@usf.edu">askusf4you@usf.edu</a>
Web address:	<a href="http://www.uc.usf.edu">http://www.uc.usf.edu</a>

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## • BACHELOR OF GENERAL STUDIES (BGS) (CIP = 24.0106)

**Location/Phone:** SVC 1072; 1-888-873-4968 (USF4YOU); Fax: 813-974-7061

**Web Address:** <http://uc.usf.edu/bgs/>

**Contact E-mail:** [askusf4you@usf.edu](mailto:askusf4you@usf.edu)

USF's Bachelor of General Studies Degree (BGS) is a customized, interdisciplinary degree completion that provides students with options to choose an appropriate academic program that fits their educational and professional goals. The BGS program will provide mid-career adult students with the opportunity to integrate completion of the baccalaureate degree into their established lifestyle.

To be eligible for admission to the BGS program, students must first be admitted to USF. After admission to USF, students must:

- Have completed at least 60 credit hours at a regionally accredited college or university
- Have been out of school for approximately three or more years
- Complete a screened application process conducted by a program advisor
- Be in good standing with former educational institutions
- Meet USF's general admissions standards for transfer students (please refer to USF's Admissions requirements for transfer students at this link [http://usfweb2.usf.edu/admissions/transfer\\_reqs.htm](http://usfweb2.usf.edu/admissions/transfer_reqs.htm))
- Demonstrate ability and desire to complete the degree (personal statement, letters of recommendation)

### Special notes about USF students:

- Former students returning should meet with a BGS advisor prior to applying for the program.
- The BGS is not intended for currently enrolled USF students making satisfactory progress towards degree completion.

BGS applications include: three letters of recommendation, a personal goal statement and resume (1-2 pages). These documents should be sent directly to:

Bachelor of General Studies Program  
Metro Initiatives/University College  
University of South Florida  
4202 E. Fowler Avenue, SVC 1072  
Tampa, FL 33620

Upon acceptance to the BGS, students will complete the necessary coursework to reach 120 credit hours. The 120-hour requirement includes completing the following:

- USF General Education (GE) requirements or approved equivalents – unless GE credits were completed at another Florida institution
- USF residency requirements (at least 30 hours earned at USF)
- One or two disciplinary concentrations selected by the student and approved by the advisor
- All USF exit requirements
- All foreign language requirements
- A minimum of 48 semester hours of upper-level work (courses numbered 3000 and above)

BGS students will take an active role in creating their academic programs. Rather than choosing a traditional major, BGS students can choose from a number of established plans of study or can create their own individualized plan of study. BGS students complete 18-24 credits (core courses and electives) within selected concentrations:

Aging Studies  
Behavioral Healthcare  
Business  
Environmental Policy and Management  
Information Studies: Information Architecture  
Leadership  
Public Administration  
Public Health  
Urban Studies  
Women's Studies

All BGS students complete a capstone experience identified by the home department of each concentration. Each

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department may develop specific capstone courses or prefer to enroll their students in a BGS capstone course developed by the faculty members on the BGS Advisory Committee.

## Corporate College/Continuing Education (Non-Credit)

Corporate College/Continuing Education serves the non-credit market segment of University College by providing a range of continuing education programs and testing services to residents and employers in the Tampa Bay region.

- **Professional and Workforce Development (PWD)**  
Provides non-credit courses and certificate programs to help participants maintain proficiency, prepare for certification, transition to a new field of work or acquire skills to return to work.
  - **Osher Lifelong Learning Institute (OLLI)**  
A learning community of older adults offering peer-led, non-credit programs in the arts, sciences and computer skills.
  - **Testing Services**  
Administers paper and pencil, and computer based tests for Educational Testing Services (GRE, GMAT, TOEFL, etc.) College Level Examination Program (CLEP), as well as other professional certification programs.
  - **Registration Services**  
Processes non-credit registrations and enrollments for the CE programs (PWD and OLLI) and other USF college departments. Provides continuing education unit (CEU) management for an additional fee.
- For more information, please visit the website at: [www.conted.usf.edu](http://www.conted.usf.edu) or call (813) 974-2403.

## The USF Library System

**Phone:** 813-974-2729

**Web Address:** [www.lib.usf.edu](http://www.lib.usf.edu)

**Contact Email:** <http://www.lib.usf.edu/help/#email>

There are three libraries on the USF Tampa Campus – the USF Tampa Library, Florida Mental Health Research Library, and the Shimberg Health Sciences Library. In addition, there are libraries on the USF St. Petersburg campus (Nelson Poynter Memorial Library), USF Polytechnic campus, and the joint-use library (Jane Bancroft Cook Library) on the New College of Florida campus for USF Sarasota-Manatee students and faculty.

**The Tampa Library Hours** are 24/5 (Sunday – Thursday) during regular fall and spring semesters, Fridays 7:30-6 p.m., Saturdays 10 a.m. to 6 p.m. and open on Sunday beginning at 12 p.m. During summer semesters the library opens Mondays through Thursdays 7:30 a.m. until 12 midnight with the same Friday and Saturday hours as regular semesters.

### Basic statistics about USF Libraries collections:

Books: print 1.2 million, E-books - 443,189

E-journals – 52,223

Databases - 806

Images – 826,000

### Tampa Library Special Collections - <http://www.lib.usf.edu/special-collections/>

Located on the 4<sup>th</sup> floor, students will find access to a number of important local and global historical collections to incorporate into their research. Reading room hours are Monday-Friday: 9am – 6pm, Saturday-Sunday: Closed.

### Digital Collections - <http://guides.lib.usf.edu/digital-collections#>

Digital Collections provide online access to many materials from Special Collections as well as collections digitized through partnerships with other libraries and repositories.

### Library Spaces:

#### Learning Commons

The Learning Commons consist of the 1<sup>st</sup> and 2<sup>nd</sup> floors of the Tampa Library and brings together a collection of student research and learning support services in one location. Learning Commons services include librarian reference service (1<sup>st</sup> floor), tutoring and study skills support (2<sup>nd</sup> floor), writing center (1<sup>st</sup> floor), IT Help Desk (1<sup>st</sup> floor), and the Office of Undergraduate Research (2<sup>nd</sup> floor).

#### Study Rooms

There are 25 study rooms of various sizes within the Tampa Library building. Students may go to the Circulation Desk to check out rooms. Availability is on a first come, first served basis.

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## Quiet Study

The Tampa Library building has created zones designating levels of talking and quiet study. These are:  
Super quiet – 6<sup>th</sup> floor  
Quiet Study – 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> floors, and basement  
Low talking/group work – 2<sup>nd</sup> floor  
Talk It Up! – 1<sup>st</sup> floor

## Services:

### Getting Help with Research

Research help is available to students face to face at the reference desk on the 1<sup>st</sup> floor of the Tampa Library, through online chat, telephone, email and by making an appointment for a research consultation. Seek more information at Ask-A-Librarian at <http://www.lib.usf.edu/help/>.

### Online Library Access

Students can use online resources from off-campus by logging in first to Blackboard, or by going through the Library home page. Look for the designation “You are logged in” in the upper left corner of the library’s home page ([www.lib.usf.edu](http://www.lib.usf.edu)).

### Using Computers and Printing in the Tampa Library

There are approximately 162 workstations on the first and second floor (Learning Commons) of the Tampa Library for student use. In addition, there are 55 laptops available for student checkout at the Circulation Desk. New enhancements to the free printing program on campus allow students to have an allotment of \$2.50 per day to be used for printing around the campus and in the library on the 1<sup>st</sup> floor. Students can also increase this amount by putting Bull Bucks (<https://usfweb3.usf.edu/bullbucks/>) on their USF ID card.

### Borrowing print materials

Undergraduates are able to borrow 50 items for 60 days with one renewal including 5 items from the media collection.

### Borrowing from other libraries

Interlibrary loan and the statewide Uborrow program allow students to request materials outside of their home campus collections. Links to these free services are within the USF Libraries online catalog and databases. For more information go to <http://www.lib.usf.edu/ill/>.

### Textbooks at the library

The Tampa Library places on reserve behind the Circulation Library Desk one to two copies of books for the largest lecture courses. In addition, the Tampa Library has developed (with support of Student Tech Fees) a Textbook Affordability website (<http://tap.usf.edu/>) to help students find textbooks affordably. For more information about library collections and services contact Ask-A-Librarian at <http://www.lib.usf.edu/help/>. Online chat: <http://www.lib.usf.edu/help/#chat>

## Public Media

WUSF Public Media is a non-commercial public service media organization that provides in-depth journalism, music, education and information to the community through broadcasting, online and community engagement. WUSF 89.7, WSMR 89.1, WUSF TV and wusf.org focus on issues of concern to citizens such as education, transportation, the environment, the economy and health.

**WUSF 89.7** airs news and information and all night jazz and is an NPR member station. WUSF 89.7<sup>2</sup> is available on HD Radio and online. WUSF 89.7<sup>2</sup> is all classical music and can also be heard at WSMR 89.1 and 103.9FM. Visit our website, <http://www.wusf.usf.edu/>, for instructions on how to access the second audio stream. WUSF 89.7 reaches 280,000 listeners per week.

**WUSF TV** brings a broad perspective to world events and public affairs through *Journal*, a daily news broadcast from Berlin, *Inside Washington* and *McLaughlin Group*. WUSF TV broadcasts four channels of educational programming. These channels are available over the air, via direct broadcast satellites or from cable operators. WUSF 16.1 airs public television programming; WUSF 16.2 broadcasts WUSF Kids, and is the only broadcast channel in the region devoted to public television children’s program 24/7; WUSF 16.3 broadcasts WUSF Create, with how-to programs on cooking, gardening, sewing, travel programs and This Old House; and WUSF 16.4 is WUSF Knowledge with the Florida Knowledge Network and other educational programming. WUSF TV reaches more than 850,000 viewers per week.

**IntellisMedia** is a creative division of WUSF comprised of media, communications, engineering and production professionals providing customized communications, production and technology solutions to USF academic and

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support services units as well as clients in the corporate, government, education and non-profit sectors.

The WUSF website, <http://www.wusf.usf.edu/>, is a resource for news and information with links to WUSF and WSMR streaming, WUSF produced programs, podcasts and blogs.

**WUSF Radio Reading Service** serves the blind visually impaired and those with reading disabilities by providing information to encourage independent living. It is a lifeline to those who rely on the 24-hour-a-day reading of newspapers, current magazines and health information programs. The WUSF Radio Reading Service has 15 dedicated volunteers who generously donate their time reading for the visually impaired.

WUSF works closely with the School of Mass Communications to provide students with practicum experience and internships in every department of the station. Students produce a daily newscast and documentaries that air on WUSF TV 16.1.

## Office of Research & Innovation

**Location/Phone:** USF Research Park, 3702 Spectrum Blvd., Suite. 175, Tampa, FL 33612, (813) 974-5570

**Web Address:** <http://www.research.usf.edu/>

Creative research and scholarly activities are essential aspects of the undergraduate educational experience at USF. The promotion and administration of research are the responsibilities of the Office of Research & Innovation (OR&I) and its divisions, which provide services that enable USF faculty, staff and students at all academic levels to be competitive in a dynamic research environment. OR&I oversees the administration of research contracts and grants, patents, trademarks, copyrights, federal and state research compliance regulations, USF's own internal award programs, economic development initiatives, public-private partnerships, research park development, technology transfer and licensing, and research activities at affiliated hospitals and institutes.

OR&I supports undergraduate research through the Office for Undergraduate Research (OUR). The OUR maintains an e-mail help center to address undergraduate research questions at [ur@ur.usf.edu](mailto:ur@ur.usf.edu). The deadlines, application instructions and eligibility requirements for OUR funding initiatives that support undergraduate research may be found on the OUR website (<http://lib.usf.edu/undergraduate-research/>). An excellent undergraduate research experience is available through the College of Engineering's Research Experience for Undergraduates (COE-RU). Contact your departmental REU advisor for more information (<http://www2.eng.usf.edu/reu/>). COE-RU offers a limited number of research assistantships sponsored by participating faculty and the Dean's office.

From developing a grant proposal to filing a patent, OR&I staff are trained professionals committed to meeting the needs of USF researchers. In turn, the dedication of USF students and faculty has contributed to the phenomenal growth in research that USF has experienced.

In addition to the programs noted above, students can become involved in research by contacting faculty, who, with the support of private and public agencies, contribute to our knowledge about the world in which we live and apply their findings and skills to solving many of the problems facing contemporary society. Many contributions evolve from basic research; others, from practical applications of new knowledge. USF encourages research as a vital part of the University's instructional programs.