WITHDRAWALS

A student may withdraw from a course(s) between the second (2nd) and tenth (10th) week of the semester (except for summer sessions - see the Academic Calendar in this catalog for dates). However tuition and fees will not be refunded for any course(s) withdrawn by the student during this period and the student’s academic record will reflect a “W” grade for any course(s). Under specific conditions, consideration for refund of tuition and fees for a withdrawn course may be requested using a Fee Adjustment Request form accompanied by verifiable written documentation to support your claim. Submit a Fee Adjustment Request form to the Office of the Registrar within six (6) months from the end of the semester to which any refund would be applicable.

Students who withdraw may not continue to attend classes.

Effective Fall 2011, all undergraduate students will be limited to a total of five course withdrawals while enrolled as a degree-seeking or a non-degree seeking undergraduate student at USF. The five course withdrawals will be limited to three course withdrawals for students with less than 60 semester credit hours, and two course withdrawals for students with more than or equal to 60 semester credit hours. Only in extenuating circumstances will approval be granted for more than five course withdrawals. Appeals for additional course withdrawals due to extenuating circumstances must be submitted to the Academic Regulations Committee in the college of the student’s academic major.

The withdrawal attempts is based on attempted hours and not earned hours.

Effective Fall 2016, all undergraduate students enrolled in graduate-level courses will be limited to a total of two course withdrawals while enrolled as a degree-seeking or non-degree seeking student taking graduate courses at USF. Only in extenuating circumstances will approval be granted for more than two course withdrawals. To withdraw from a graduate course after the drop period, please submit an ARC late withdraw petition to the college of your major.